

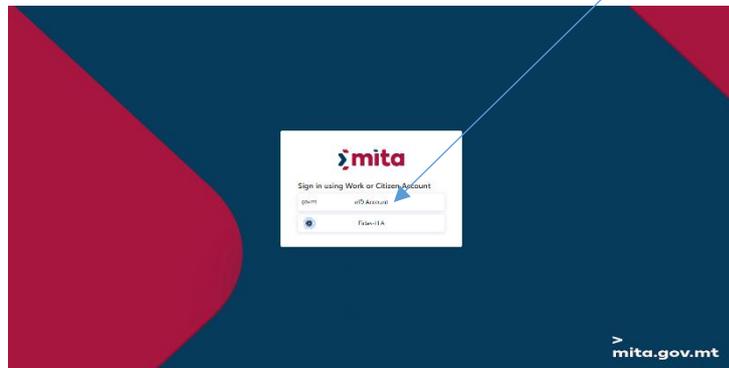
Applying for Giovanni Curmi Higher Secondary using the Online Application

Kindly follow the below Step by Step instructions on how to apply

Step 1: Log into the school website <https://gchss.edu.mt>

Step 2: Click on the Applications tab

Step 3: The below login page will upload. Students are to use their eID credentials to log into the application.



Step 4: Once logged in, the following personal details page will show. Kindly fill in all missing information about yourself. These include ID number, gender, date of birth, mobile number, email address, postal address including postal code and nationality. A kind reminder that your ID number needs to have 7 digits and it can start with a '0'.

A screenshot of a web browser showing a personal details form. The browser address bar shows "https://stggchssdynamicapplications.powerappsportals.com/en-US/profile/?ReturnUrl=%2F". The user's name "Michelle Parnis" is displayed at the top left. The form is titled "Your information" and "Personal Details". It contains several input fields: "First Name" (Michelle), "Last Name" (Parnis), "Gender" (Select), "Date of Birth" (RD/MM/YYYY), "Age" (—), "Door Number", "House Name", "Street", "Street 2", "Town", "ZIP/Postal Code", "Country", "Nationality", "ID Card number", "Mobile Number", and "Home Telephone Number". The "E-mail" field is pre-filled with "michelle.parnis@jlearn.edu.mt". Blue arrows point from the text in Step 4 to various fields in the form.

Step 5: Upload, as indicated below, a passport size photo of your face ONLY. You should use your eID passport size photo. Once uploaded Save and Close.

144x144 pixels.



The screenshot shows a user profile page for Michelle Parris (MP). A modal window titled "Upload Your Profile Image" is open, allowing the user to upload or remove their profile picture. The background page shows personal details such as First Name (Mary), ID Card number (0012510M), Mobile Number (79797979), Home Telephone Number, E-mail (mary.borg@gmail.com), and an address section with fields for Door Number, House Name, Street, Street 2, Town, ZIP/Postal Code, Country, and Nationality.

Step 6: Once all personal details have been inputted pls click on Update as per below. This will lead you to next page where you need to confirm your details to proceed.

The screenshot shows the personal details form with the following fields: Last Name (Borg), Mobile Number (79797979), Gender (Female), Home Telephone Number (Provide a telephone number), Date of Birth (10/07/2005), E-mail (mary.borg@gmail.com), Age, Address (Door Number: 1, House Name: 1, Street: Triq I-Ghasafar, Street 2, Town: Manikata, ZIP/Postal Code: NXR123, Country: MALTA, Nationality: Maltese), and an "Update" button at the bottom.

Step 7: Check that all your details are correct and click on Next.

The screenshot shows the personal details form with the following fields: ID Card number (0012510M), First Name (Mary), Mobile Number (79797979), Last Name (Borg), Home Telephone Number (Provide a telephone number), Gender (Female), E-mail (mary.borg@gmail.com), Date of Birth (07/10/2005), Address (Door Number: 1, House/Flat Name: 1, Street: Triq I-Ghasafar, Street 2, Town: Manikata, ZIP/Postal Code: NXR123, Country: MALTA, Nationality: Maltese), and a "Next" button at the bottom.

Step 8: Kindly fill in previous educational details and reply to the questions by ticking 'Yes' or 'No'. Press **Next** to proceed.

Giovanni Curmi
Higher Secondary School

Home | Applications | Prospectus | Mary Borg

Confirm Contact Details ✓ | **Educational Details** | Course Selection | Subjects Selection | O Level Subject Selection | GDPR Consent | Payment

Previous Educational Details

Student Details

Previous School *

Are you a repeater at any post secondary school? *
 No Yes

Are you Statemented? (Had LSE support in Secondary School) *
 No Yes

Did you have exam access arrangements during SEC? *
No

Do you have a medical condition? *
No

Previous Next

Step 9: If the applicant is under 18 years of age the application will proceed to the guardians' details. These should be filled in and once details are checked press **Next** to continue to the following screen.

Guardian Details

First Guardian

Second Guardian

First Name *
joseph

Surname *
Vella

Relationship (Mother/Father/Guardian) *
father

Home Telephone Number *
21444444

Confirm Telephone Number *
 No Yes

Mobile Number *
79111111

Confirm Mobile Number *
 No Yes

Guardian 1 Email Address *
disneyland@gmail.com

ID Card *
0026659M

First Name

Surname

Relationship (Mother/Father/Guardian)

Home Telephone Number

Confirm Telephone Number
 No Yes

Mobile Number

Confirm Mobile Number
 No Yes

Guardian 2 Email Address

ID Card

Previous Next

Step 10: The application now leads you to the course selection page. Select the course of your choice. Kindly tick 'Yes' or 'No' to indicate whether you have already completed another Sixth Form course. Insert your qualifications by clicking on the **Add** button below. This must be carried out for each and every qualification obtained.

Course Selection and Obtained Qualifications

Course *
MC1

Eligibility Instructions
Students must be in possession of five passes* at SEC/O Level (MQF Level 3), which must include at least two subjects from English Language, Matrose, and Mathematics. * Passes must be in:

- (i) the Secondary Education Certificate (SEC) at Grade 5 or better issued by MATSEC OR
- (ii) MQF Level 3 for those subjects not offered by MATSEC OR
- (iii) DQSE accredited OEM16+ Level 3 (equivalent to one pass)

Completed Sixth Form Course
 No Yes

Student Qualifications
Please enter all your obtained qualifications one by one by clicking on the Add button for each qualification that you need to list

Subject Board Grading	Board	Grade
English - SEC/ O Level (2025 onwards)	MATSEC	Level 3
Mathematics - SEC/ O Level (2025 onwards)	MATSEC	Level 3

+ Add

Step 11: For each qualification that you wish to add, the following window will open. Kindly insert the following info for each qualification: Board, Subject and Grade. Please choose from the drop down lists by clicking on the magnifying glass.

Click **Submit** once each qualification is inserted.

Create

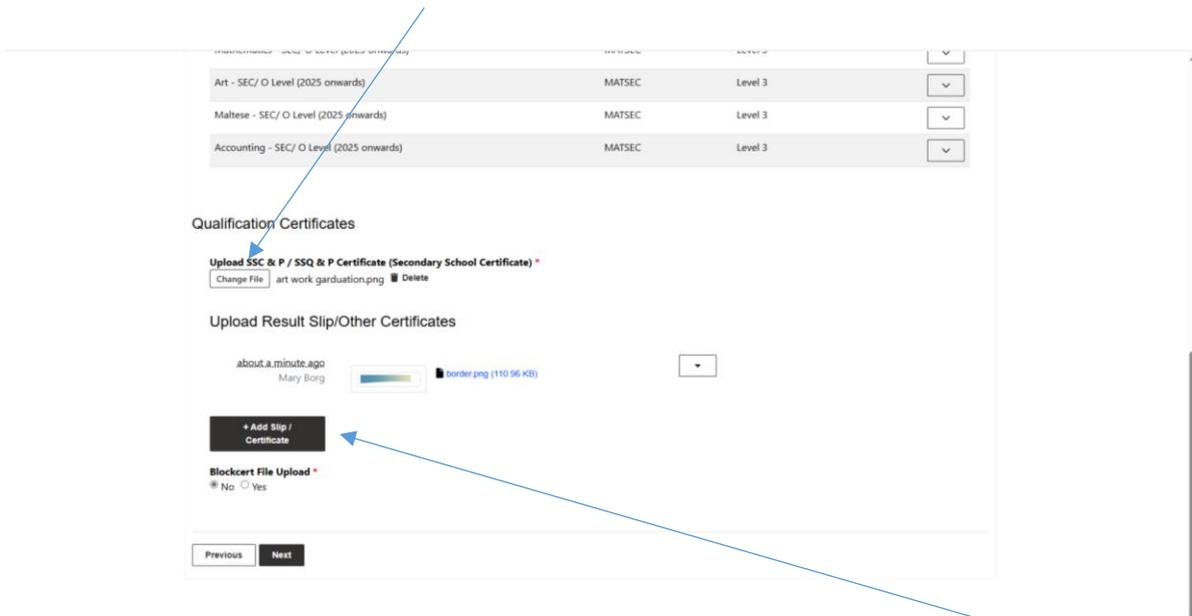
Board *
MATSEC

Subject *
English - SEC/ O Level (2025 onwards)

Grade *
Level 3

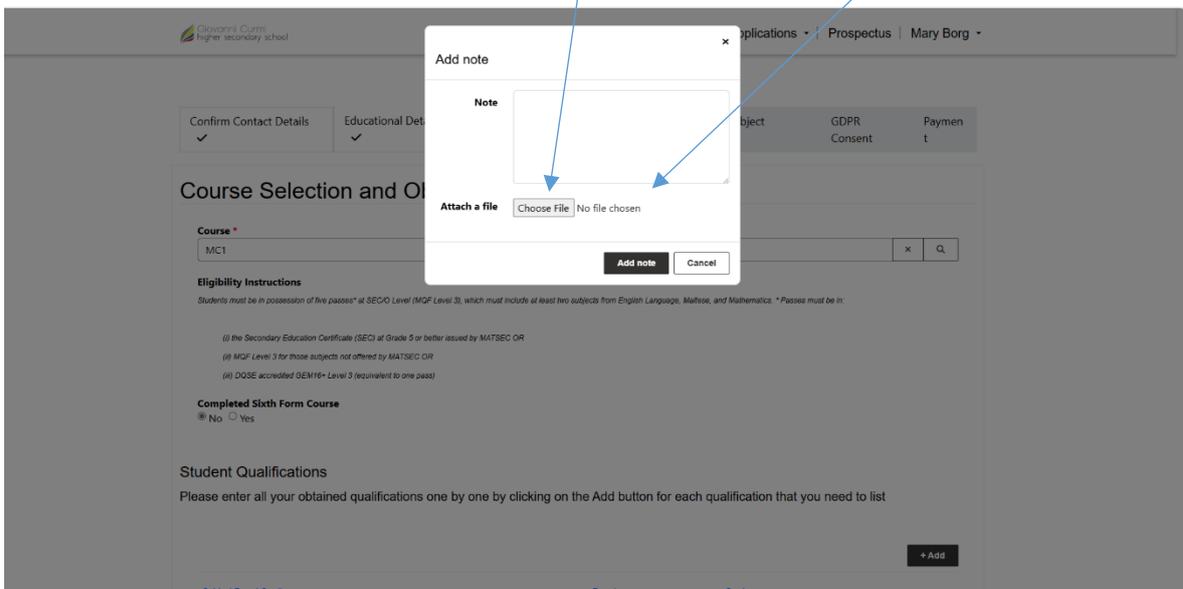
Submit

Step 12: Once all qualifications have been inserted kindly Upload a scan of your Secondary School Certificate & Profile. Click on Choose File.



Kindly upload Matsec result slip and/or Matsec certificates by clicking the +Add Slip/Certificate Button.

The following window will open for you. Click Choose File to select soft copy of your Matsec result slip and/or Matsec certificate or any other certificate that you wish to upload. Click Add note to upload each document.



Once you have uploaded ALL results and/or certificates press Next to proceed to the Subject Choice Selection.

Qualification Certificates

Upload SSC & P / SSQ & P Certificate (Secondary School Certificate) *

Change File | [Upload Doc](#) | Delete

Upload Result Slip/Other Certificates

about a minute ago
Maryanne Vella Pizzuto | [hoolscapes.docx \(42.62 KB\)](#) [v]

less than a minute ago
Maryanne Vella Pizzuto | [GCHSS letterhead.doc \(128.00 KB\)](#) [v]

+ Add Slip / Certificate

Blockcert File Upload *

No Yes

Previous Next

Step 13: Now is the stage in your application where you need to make your subject choices depending on the course chosen in Step 10. Select the subjects you would like to study at GCHSS with the correct level. The application will guide you accordingly re the number of subjects that you can choose and also the level at which they should be chosen. You can choose subjects in a certain format from Group 1, Group 2, Group 3 and Group 4.

Systems of Knowledge - Intermediate Level MATSEC

MC1 - Group 1

Name

- Arabic - Advanced Level
- Arabic - Intermediate Level
- English - Advanced Level
- English - Intermediate Level
- French - Advanced Level
- French - Intermediate Level
- German - Advanced Level
- German - Intermediate Level
- Italian - Advanced Level
- Italian - Intermediate Level
- Maltese - Advanced Level
- Maltese - Intermediate Level
- Spanish - Advanced Level
- Spanish - Intermediate Level

MC1 - Group 2

Name

- Accounting - Advanced Level
- Accounting - Intermediate Level
- Classical Studies - Intermediate Level
- Economics - Advanced Level
- Economics - Intermediate Level
- Geography - Advanced Level
- Geography - Intermediate Level
- History - Advanced Level
- History - Intermediate Level
- Marketing - Advanced Level
- Marketing - Intermediate Level
- Philosophy - Advanced Level
- Philosophy - Intermediate Level
- Psychology - Intermediate Level
- Religious Knowledge - Advanced Level
- Religious Knowledge - Intermediate Level
- Sociology - Advanced Level

MC1 - Group 3

Name

- Applied Mathematics - Intermediate Level
- Biology - Advanced Level
- Biology - Intermediate Level
- Chemistry - Advanced Level
- Chemistry - Intermediate Level
- Computing - Advanced Level
- Computing - Intermediate Level
- Environmental Science - Intermediate Level
- Physics - Advanced Level
- Physics - Intermediate Level
- Pure Mathematics - Advanced Level
- Pure Mathematics - Intermediate Level

MC1 - Group 4

Name

- Art - Advanced Level
- Art - Intermediate Level
- Engineering Drawing & Graphical Communication - Intermediate Level
- Graphical Communication - Advanced Level
- Home Economics & Human Ecology - Advanced Level
- Home Economics & Human Ecology - Intermediate Level
- Information Technology - Advanced Level
- Information Technology - Intermediate Level
- Music - Advanced Level
- Music - Intermediate Level
- Physical Education - Intermediate Level
- Theatre & Performance Studies - Advanced Level
- Theatre & Performance Studies - Intermediate Level

Previous Next

Once subject selection is ready click Next to proceed to the next screen.

Step 14: The following screen will now appear to choose any missing SEC qualifications. If you do not need any SEC level subjects just press Next without choosing anything.

The screenshot shows a progress bar at the top with seven steps: Confirm Contact Details (checked), Educational Details (checked), Course Selection (checked), Subjects Selection (checked), O Level Subject Selection (highlighted in blue), GDPR Consent, and Payment. Below the progress bar is the title "O Level Choice". A table lists "SEC Level Group - MC1" with the following subjects and checkboxes:

SEC Level Group - MC1	Name
<input type="checkbox"/>	English - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	French - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	German - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	Italian - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	Maltese - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	Maltese for Foreigners - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	Mathematics - SEC/ O Level (2025 onwards)
<input type="checkbox"/>	Spanish - SEC/ O Level (2025 onwards)

At the bottom of the form are "Previous" and "Next" buttons. Blue arrows point from the text above to the "Next" button and the "O Level Subject Selection" step in the progress bar.

Step 15: You are almost there. You are now in the GDPR Consent screen. Read well and tick the 'I Consent' Box and then press Next.

The screenshot shows the "GDPR Consent" screen. At the top, the school logo "Giovanni Curmi Higher secondary school" is on the left, and navigation links "Home | Applications | Prospectus | Mary Borg" are on the right. A progress bar at the top shows seven steps: Confirm Contact Details (checked), Educational Details (checked), Course Selection (checked), Subjects Selection (checked), O Level Subject Selection (checked), GDPR Consent (highlighted in blue), and Payment. The main content area contains the following text:

I/We hereby authorise Giovanni Curmi Higher Secondary School to process the above students' personal data for the following purpose: Administration, Assessment, School Functions & Activities, Historic Records, Student Welfare, Health, School Entry Access System, Online Registration, etc.

I/We hereby authorise Giovanni Curmi Higher Secondary School to have visual images of the student in the form of photos, videos, or other means in its school activities. This consent may be withdrawn after informing the Head of School in writing.

By submitting the Form, you are agreeing to the following conditions:

1. My data will be processed by GCHSS according to the relevant GDPR regulations.
2. I acknowledge and agree that the information submitted will be processed and used by the school and by the service provider of the MySchool Management Information System, the service providers of the Online Registration Form, the School Entry Access System and the Ministry for Education and Sport.
3. I will comply with the school policies and regulations available on the school website.
4. I am aware that my registration may be terminated if I fail to comply with the school regulations.
5. The data I have inputted is true and honest – GCHSS reserves the right to verify my application and qualifications at any time.

At the bottom, there is a checkbox labeled "I Consent" which is checked. Below it are "Previous" and "Next" buttons. Blue arrows point from the text above to the "I Consent" checkbox and the "Next" button.

Step 16: The following screen shows you the course and subjects that you have chosen. Once you are sure that these are the subjects you would like to study at GCHSS click Proceed with Payment.

Home | Applications | Prospectus | Mary Borg

Confirm Contact Details ✓ Educational Details ✓ Course Selection ✓ Subjects Selection ✓ O Level Subject Selection ✓ GDPR Consent ✓ **Payment**

Payment

Course *
MC1

Selected Subjects
[Subject Board Grading](#)

- Systems of Knowledge - Intermediate Level
- English - Advanced Level
- Accounting - Advanced Level
- Environmental Science - Intermediate Level
- Art - Intermediate Level
- Classical Studies - Intermediate Level

Previous **Proceed with Payment**

Step 17: The registration fee screen will now appear. Make sure that you fill in card details carefully.

Tick box that you have read accepted terms and conditions. Kindly note that the 15-euro registration fee is non-refundable.

Then click Continue.

Hosted Payment Page - School - Microsoft Edge

https://www.app.biz/GPGTest/HP/New/NewCheckout.aspx?Sess... en-US/Applications/GCHSS-Application-Registration/stepid=aa0d18a6-169c-ef11-8a69-6045bd967d2c

Home | Applications | Prospectus | Mary Borg

Educational Details ✓ Course Selection ✓ Subjects Selection ✓ O Level Subject Selection ✓ GDPR Consent ✓ **Payment**

Payment Details

Fields with an * are required.

Card Type *
--- Select Card Type ---

Card Number *

Expiry *
--- Month --- --- Year ---

Card Holder Name *

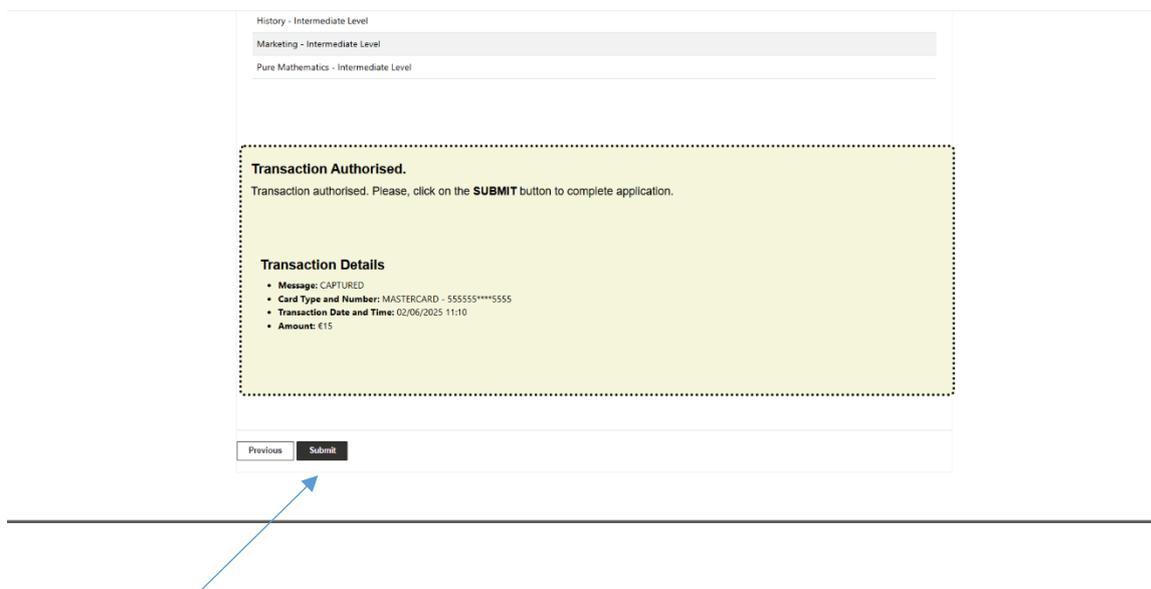
Email *

Total amount that will be charged to your card is: € 15.00

I have read and accept terms and conditions

Continue
Clear
Cancel

Step 18: When payment has gone through you will be informed that payment has been authorised as per below screen:



Finally press Submit to finish your application. Kindly note that the application is complete ONLY after you click Submit.

You should now receive an acknowledgement for your application. Your application will be processed by the administration of GCHSS and a timetable will be worked out accordingly for your choice of subjects. If any difficulties are encountered with your application, you will be contacted accordingly by the school office.

Students will be able to view their timetables online during the last week before Fresher days commence on the 24th September 2025.

If after applying, you decide not to attend GCHSS you are kindly requested to email the school immediately on gchss.naxxar.hs@ilearn.edu.mt. Kindly note that failure to do so might affect your stipend since a student cannot be registered in more than one school.